

Table of CA Forms

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FORM	FORM TITLE	PURPOSE	EMPLOYEE FILING TIME	AGENCY TIME REQUIREMENTS
CA-1	Personal/Physical Injury	Any physical injury to include, one time incident of injury, stress, strain or repetitive physical injury.	Within 72 hours of injury, no later than 30 days from date of injury for COP. Can be filed as late as three years from date of injury.	Agency has ten workdays from date of injury or from date of notification from employee to forward claim to DOL. Agency should forward to DOL immediately, they should <u>not</u> wait for medical documentation.
CA-2	Occupational Injury	Any occupational disease or injury of a repetitive nature.	Within 72 hours of injury. Can be filed as late as three years from date of injury or date of diagnosis. In addition, can be filed up to three years from the date employee reasonably should have known of injury.	Agency has five workdays from date of injury or from date of notification from employee to forward claim to DOL. Agency should forward to DOL immediately, they should not wait for medical documentation.
CA-7	Compensation for Wage Loss	Compensation for wage loss in the event of time loss for an occupational injury or illness, or upon cessation of COP.	Employee should obtain form from their supervisor on the 30 th day of COP, or immediately in the event of an occupational injury wage loss. Employee should obtain information from their treating physician and to their supervisor as soon as possible. * Employee must disclose all family income within the household. ** If employee fails to file these timely, there will be a pay break.	Agency must file CA-7 within ten working days of receipt. Supervisor is responsible for providing CA-7 to employee on 30 th day of COP. **Employee should not wait for supervisor to provide form.

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CA-16	Medical Authorization	A guarantee that the agency will pay for a maximum of 60 days of medical care (diagnostic and treatment).	The employee should secure form within 4 days of injury. **The agency has no obligation to authorize the CA-16 after seven days have elapsed, the employee must then appeal to the DOL claims examiner.	The agency must provide form to employee within 4 hours of the injury, or from report of injury. An authorized official of the agency must sign form. ** If the employee fails to secure form within 4 days, the agency has no obligation to authorize the CA-16 and the employee must appeal to the DOL claims examiner.
CA-20 (attached to CA-16)	Medical Report	A form for use by treating physicians to outline temporary or permanent medical limitations.	The employee should obtain form at time of injury. Employee is responsible for completion by treating physician and submitting to the supervisor.	The agency must provide form to employee and to secure modified or limited duties as outlined by treating physician.
A-17	Return to Work Limitations	A form for treating physicians to outline limitations or modifications to job duties of the injured employee.	The employee should obtain form at time of injury. Employee is responsible for completion by treating physician and submitting to the supervisor.	The agency must provide form to employee and to secure modified or limited duties as outlined by treating physician.

OWCP's Division of Federal Employees' Compensation has made some forms available online. See the website: <https://www.dol.gov/owcp/dfec/regs/compliance/forms.htm>